

ANNEX C TO HURRICANE EVACUATION/CONINUITY OF OPERATIONS PLAN
(COOP) FOR MAG-42 DET C dtd 1 Jun 2006
OPERATIONS

REFERENCES:

- (a) ForO 3440.1D
- (b) WgO 3440.1A
- (c) NASJRBOLAINST 3440.1

1. Purpose. To provide amplifying guidance that enables a timely phased evacuation of aircraft and personnel from NAS JRB New Orleans.

2. Mission. O/O MAG-42 Det C conducts an orderly phased evacuation of all aircraft, personnel and dependents from the path of a hurricane's projected landfall IOT ensure the safety of its personnel and preserve its operational capability.

a. Tasks

(1) Specified

(a) Evacuate all flyable aircraft, personnel and dependents in the path of the storm.

(b) IAW local directives, properly secure all remain behind equipment and structures.

(c) Provide for security of assigned weapons and classified material.

(2) Implied

(a) Maintain command and control of aircraft and personnel movements, to include accountability of local SMCR Marines.

(b) Establish an alternate headquarters.

(c) Conduct necessary prior coordination to ensure adequate bed-down of aircraft, personnel, and dependents at evacuation site.

(d) BPT perform relief operations as directed.

(3) Essential

(a) Safely evacuate personnel and aircraft.

(b) Maintain accountability of personnel and equipment.

(4) Assumptions

(a) Date/time/location of landfall predicted in sufficient time and space to execute evacuation.

(b) Primary evacuation site is NAS Atlanta.

(c) 4th MAW provides 1xUC-35 (direct support) to effect the aircraft evacuation.

(d) Local 4th MAW augment pilots are not available to assist with aircraft evacuation.

(e) MAG-42 will offset forecast resource shortfalls (pilots, communications, aviation support equipment, etc.).

(f) MAG-42 provides assistance for recovery of downed aircraft (PEL, mechanical).

(g) MAG-42 provides adequate ramp and workspace at NAS Atlanta.

(h) MAG-42 Det C armory and CMCC vault provide adequate security of on-hand weapons and classified material that remain behind.

(i) Non-flyable aircraft to remain behind in Hangar 263 aboard NAS JRB New Orleans.

(j) NAS JRB and civil authorities' evacuation decision will affect the evacuation plan.

3. Operations Specific Actions by Phase

a. Phase I: Preparatory

(1) Prior to H-96 hours

(a) Complete plan and issue order (NLT 1 Jun).

(b) Develop situational awareness concerning any tropical system in the Atlantic basin or Gulf of Mexico.

(c) Maintain situational awareness as to aircraft status, location, and local pilot availability.

(2) At H-96 hours

(a) Upon receipt of 4th MAW warning order, provide warning order of possible aircraft evacuation to detachment pilots, detachment Advon, VMR Det, and MAG-42.

(b) Determine forecast weather for the SE US for the next 48 hours.

(c) From MAG-42, determine, by name, pilots available to perform hurricane evacuation. Determine feasibility of executing Phase II, Wave 1. Adjust plan as necessary.

(d) Draft hurricane evacuation flight schedules based on forecast weather, aircraft status, and pilot availability.

b. Phase II: Evacuation. (Refer to Annex C, Appendix 1, Operations Overlay)

(1) At H-72 hours

(a) Upon receipt of 4th MAW warning order to MAW personnel, or storm downgraded to HURRCOR 4, execute Phase II, Wave 2, Aircraft Flyout IAW Annex C, Appendix 1 (or contingency).

(b) Via POV, Advon proceeds to NAS Atlanta.

(2) Approx. H-60 hours

(a) Flyout complete.

(b) Non-mission capable aircraft secured in hangar.

(c) RSOI established at NAS Atlanta.

(d) RSOI New Orleans on standby.

(e) Standby to receive 4th MAW Evacuation order.

(3) At H-48 hours

(a) Upon receipt of 4th MAW order to evacuate MAW personnel, or storm downgraded to HURRCOR 3, execute Phase II, Wave 2 IAW Annex C, Appendix 2 (or contingency location).

(b) RSOI New Orleans established Hangar 263, Ready Room.

(4) At H-40 hours

(a) All MAG-42 Det C personnel enroute to NAS Atlanta.

(b) Final police and security checks completed IVO Hangar 263.

(c) RSOI New Orleans completes turnover of RSOI responsibilities to RSOI Atlanta and departs for NAS Atlanta.

(5) At H-30 hours

(a) RSOI New Orleans safe-on-deck NAS Atlanta. RSOI Atlanta completes accountability of evacuees.

(b) Phase II, Wave II complete.

c. Phase III: COOP Execution.

(1) On order (approx. H-24).

(a) MAG-42 Det C conducts and all hands formation IVO the MAG-42 Hangar.

d. Phase IV: Return/Consolidation. As directed, MAG-42 Det conducts a phased return to NAS JRB New Orleans or performs other missions. Specifics concerning Phase IV to be communicated via fragmentary order.

4. Timing. Refer to Annex C, Appendix 2.

5. Synchronization. Refer to Annex C, Appendix 3.

6. Command and Control.

a. The Operations Duty Officer will exercise command and control during Phase II, Wave 1.

b. Reception, Staging, Onward-Movement, and Integration (RSOI) will perform the command and control function during Phase II, Wave 2. Refer to Annex C, Appendix 4.

c. Reporting. Refer to Annex C, Appendix 5.

7. Communications. Refer to Annex C, Appendix 6.

8. Contingencies. Refer to Annex C, Appendix 7 (Operations Overlay (Contingencies)).

a. Limited external support. (no UC-35 and/or no additional pilots) Contingency 1, begin evacuation 24 hours earlier(HURRCOR 5, 96 hrs).

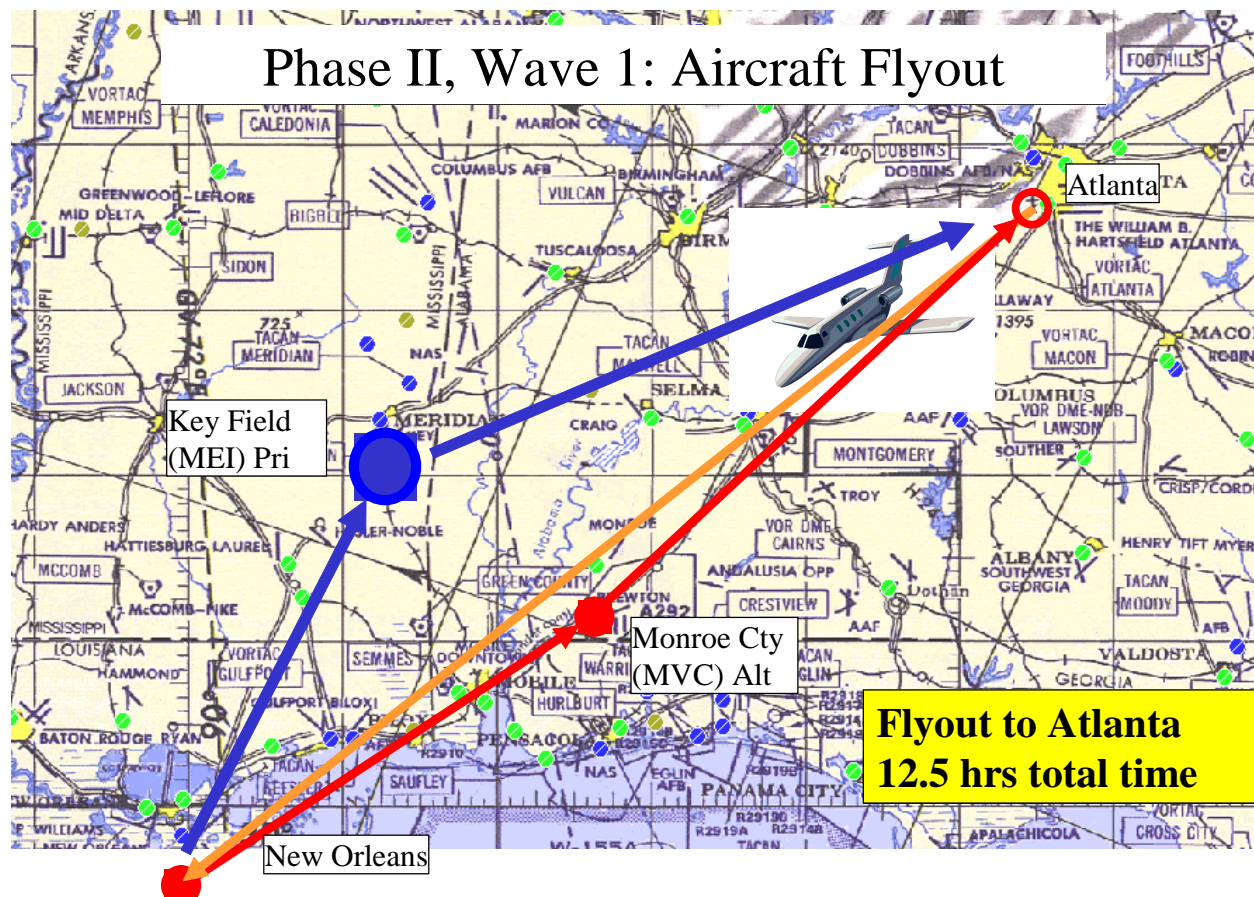
b. Limited time/limited support / Class B storm. (storm materializes inside of 72 hour window, or is a minimal hurricane, and/or no additional support is available) Contingency 2, evacuate to an intermediate location.

c. A/C mechanical/PEL during Phase 2: Aircraft Evacuation. IOT to facilitate a timely evacuations, a chase van will originate out of NAS JRB New Orleans. Should the situation dictate, parts support will be provided by MAG-42, NAS Atlanta.

APPENDIXES:

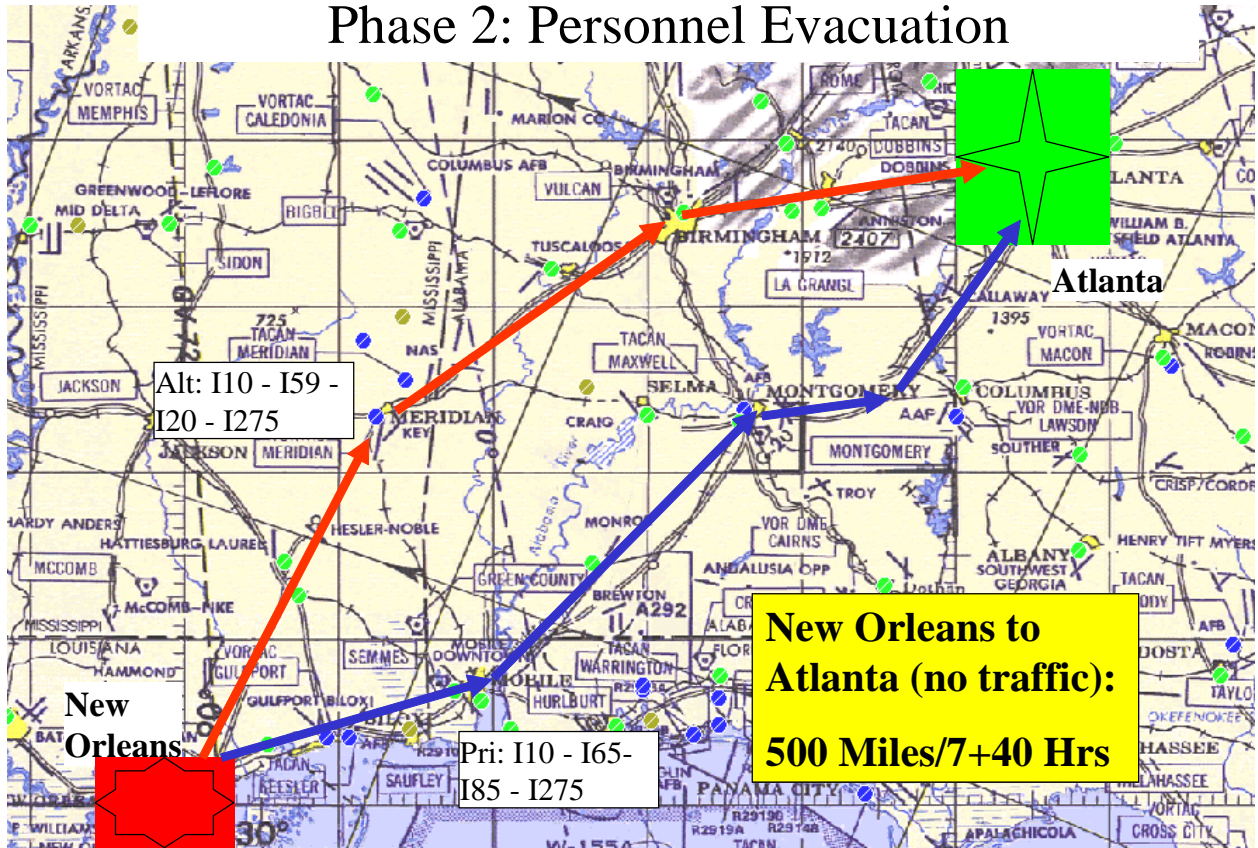
- 1 - Operations Overlay (Phase II)
- 2 - Timing
- 3 - Synchronization
- 4 - Command and Control
- 5 - Reporting
- 6 - Communications
- 7 - Operations Overlay (Contingencies)

APPENDIX 1 TO ANNEX C TO HURRICANE EVACUATION/CONINUITY OF
OPERATIONS PLAN (COOP) FOR MAG-42 DET C dtd 1 Jun 2006
OPERATIONS OVERLAY (Phase II)



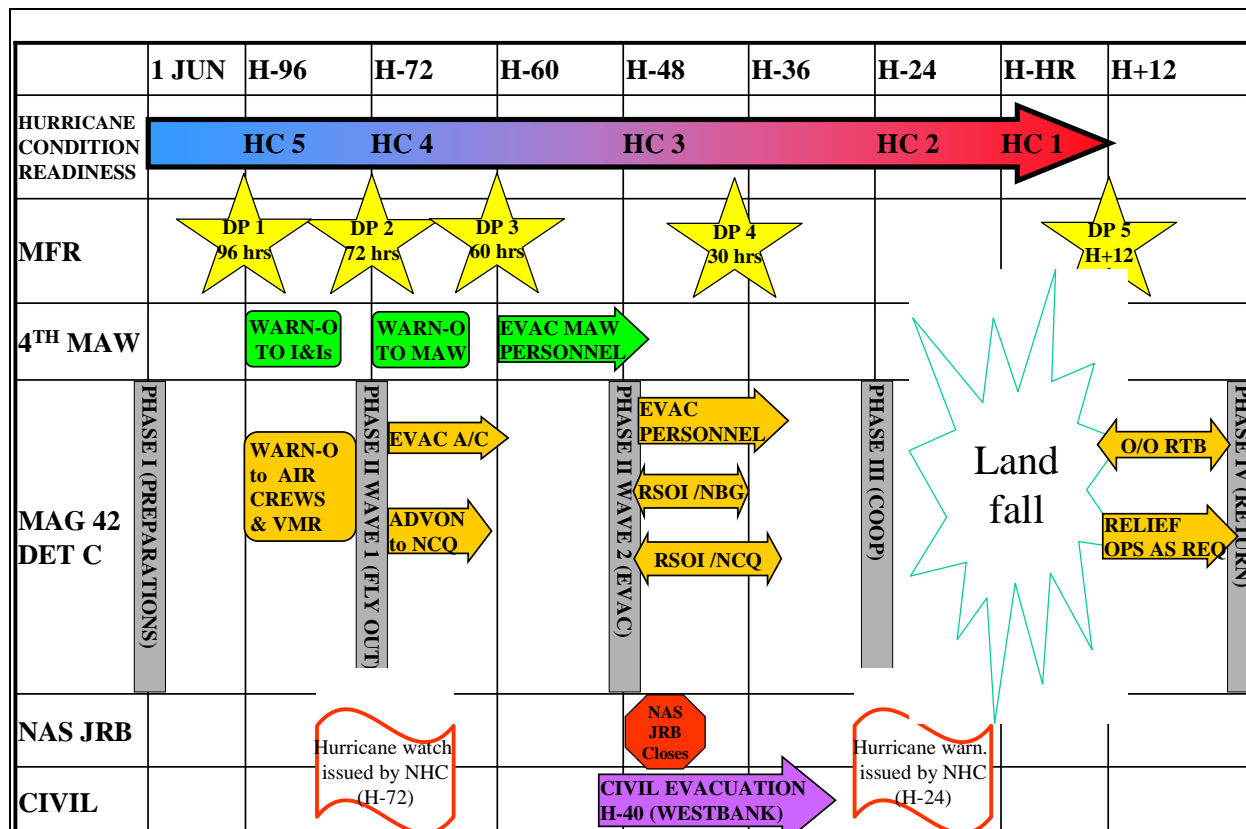
	H-72	H-71	H-70	H-69	H-68	H-67	H-66	H-65	H-64	H-63	H-62	H-61	H-60
UC-35	Brief	NBG-NQG	P/U crew s	NQG-NBG	refuel	NBG-NQG	P/U crew s	NQG-NBG	refuel	NBG-NQG	P/U crew s	NQG-NBG	
Flyout wave 1													
3xAH - NOLA	Brief	NBG - MEI	refuel	MEI - NQG			pax						
3xUH - NOLA	Brief	NBG - MEI	refuel	MEI - NQG								pax	
Flyout wave 2													
3xAH - ATL			Brief	pax	NBG - MEI	refuel	MEI - NQG						
1xUH - ATL			Brief	pax	NBG - MEI	refuel	MEI - NQG						

Phase 2: Personnel Evacuation



APPENDIX 2 TO ANNEX C TO HURRICANE EVACUATION/CONINUITY OF
OPERATIONS PLAN (COOP) FOR MAG-42 DET C dtd 1 Jun 2006
TIMING

OPERATION TIMING



ABBREVIATIONS

- a. HC = Hurricane Condition of Readiness
- b. DP = Decision Point
- c. NBG = NAS JRB New Orleans
- d. NCQ = NAS Atlanta
- e. RSOI = Reception, Staging, On-ward Movement and Integration

APPENDIX 3 TO ANNEX C TO HURRICANE EVACUATION/CONINUIITY OF
 OPERATIONS PLAN (COOP) FOR MAG-42 DET C dtd 1 Jun 2006
 SYNCHRONIZATION

Phase I

	1 JUNE	H-96
MFR		DP 1
4TH MAW		Warning Order to I&I's
MAG-42		Phase I Complete
Det C		Warning Order Phase II, Wave 1
S-1	Review Rosters	Evacuation roster to CDO
		Activate Government Credit Cards
		Id Marines in a LV/TAD status
S-3	Review Orders and complete plan	ID crew shortages
	Confirm HurrCOR 5 set	Write flight schedules
S-4	ID Hotels	Ensure CDO fuels GOV
	Rent flatbed (s)	
	Provide 3xDOS	
	Provide Sat Phone	
S-6		Quarterly inventory to XO
DSS	Conduct ORM	Post Evacuation Route
CMCC		Secure classified
		Retrieve CCI equipment
	Inventory CMCC, store Comsec and secure vault.	
Maint		Conduct D&T's
		Prep Chase crew
		A/C status to ops
		Ck Pettibone availability
		Prep NMC A/C for flatbed
	Remove Comsec	
DWO	Brief Plan	Monitor storm track
RSOI Atlanta		
RSOI NOLA	Conduct SMCR phone recall	
		Fuel GOV's
SMCR	Submit evacuation intentions to SNCOIC.	
NAS JRB		
Civil		

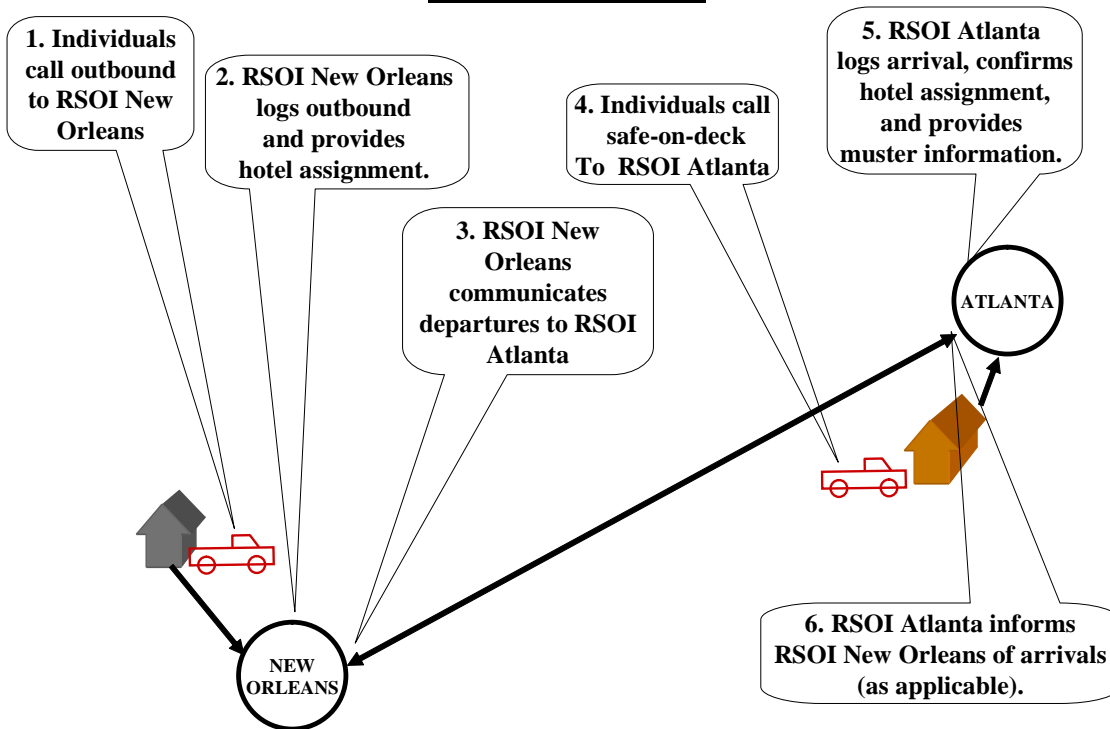
Phase II

	H-72	H-60	H-48
MFR	DP 2	DP 3	
4TH MAW	Warning Order to MAW	Evacuation order to personnel	
MAG-42	Begin Phase II	A/C SOD NCQ	Launch Phase II, Wave 2
Det C	Launch Wave 1	Warning Order Phase II, Wave 2	
S-1	Secure spaces		
S-3	Report intentions to 4 th MAW		Ops status report 4MAW
	Confirm Hurrcor 4 set		Confirm Hurrcor 3 set
	Embark SARA computer		
S-4	Issue fuel packets	Assist DWO in Hurricane Prep	
	Secure Pettibone, tractor ISO Maint		
	Secure warehouse		
S-6	Remove cable locks	Safeguard remain behind ADPE	
	Inventory NMCI gear		
DSS			
CMCC	Travel Safe to XO		Secure SIPR
	Combos to XO		
	Embark Forteza Card		
Maint	Launch Aircraft	Load NMC A/C on flatbeds	
	Load chase vans		
	Launch chase crews		
	Prep shops	Secure GSE	
		Cease FCF	
		Chain hangar doors	
DWO		Inspect preparations	
RSOI Atl	Departs VIA POV to Atlanta	Complete billeting liaison	Establish post
		Work space setup	Track arriving personnel
		Assign rooms	
RSOI NOLA		Prepare to assume duty	Track departures
			Secure building and POV/GOV to ATL
SMCR			
NAS JRB			NAS JRB closes
Civil	Hurricane watch posted		Civil Evacuations (H-40)

Phase III & IV

	H-24	H+24
MFR	DP 4 (H-30)	DP 5 (H+12)
4TH MAW		
MAG-42 Det C	Begin Phase III	Begin Phase IV
	Conduct Formation	
S-1	Review Morning reports	Begin Travel claims
	Accountability report to 4MAW	Accountability report to 4MAW
S-3		Return report to 4MAW (as req)
S-4	Submit for TAD Orders	
S-6		
DSS		
CMCC		
Maint	Prep for follow on ops	
	Brief A/C status	
DWO		Conduct Damage assessment.
RSOI Atl		
RSOI NOLA		
SMCR		Phone muster w/GDO
NAS JRB		
Civil	Hurricane Warnings	

RSOI Plan



1. MILESTONES

- a. H-60 - RSOI will be operational in NAS Atlanta
- b. H-40 - RSOI responsibilities shift to RSOI Atlanta

2. INDIVIDUAL PROCEDURES

- a. Individuals - upon departure, check out with RSOI/CDO via phone (primary), in-person (secondary).
- b. RSOI will note time of departure and provide hotel assignment IVO NAS Atlanta.
- c. Individuals - upon arrival, check in with RSOI/ Atlanta via phone (primary), in-person (secondary).
- d. RSOI will note arrival time, confirm hotel assignments and provide mustering information.

APPENDIX 5 TO ANNEX C TO HURRICANE EVACUATION/CONINUITY OF
OPERATIONS PLAN (COOP) FOR MAG-42 DET C dtd 1 Jun 2006
REPORTING

1. Reports. Required reports will be made via the chain-of-command as follows:

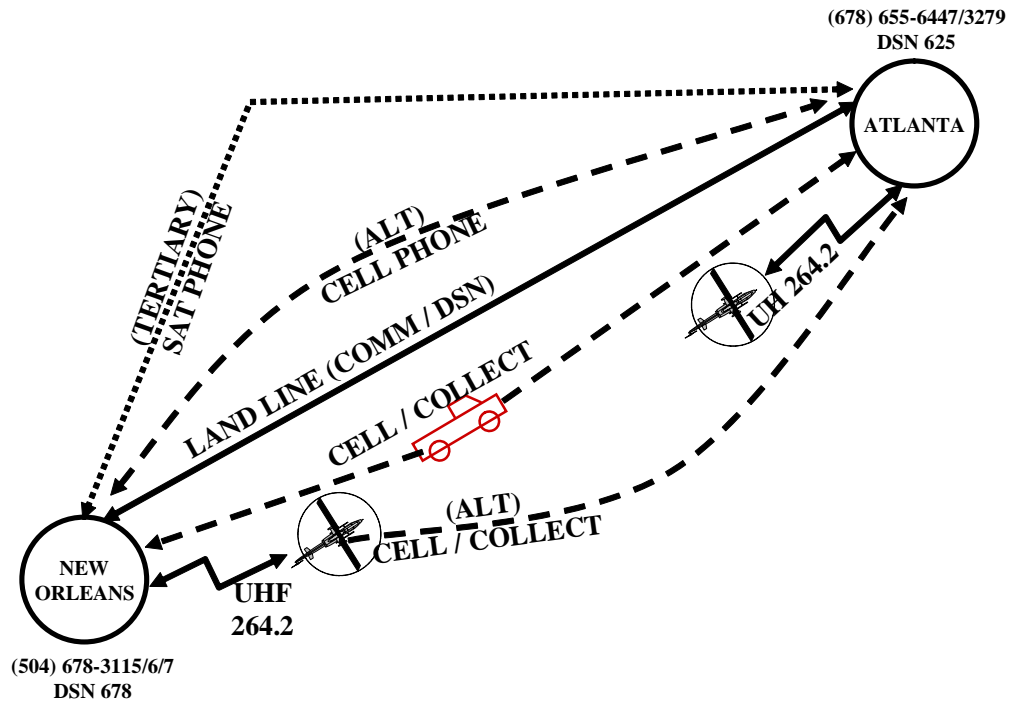
EVENT/ACTION	PHASE	REPORTS TO	SYSTEM
Confirms/Sets HURRCOR 5	Phase I 1 June	MAW G-3 via Chain of Cmnd	E-mail Voice
Confirms/Sets HURRCOR 4 (Evacuation Intentions)	Phase I/II	MAW G-3 via Chain of Cmnd	E-mail - Primary Phone - Alt
I&I Staff occupies Alt Loc	Phase II Upon Arrival	MAW G-3 via Chain of Cmnd	E-mail - Primary Phone - Alt
Confirms/Sets HURRCOR 3	48 Hours out	SMCR Staff	Phone/e-mail
Confirms/Sets HURRCOR 2	24 Hours out	SMCR Staff	Phone/e-mail
Confirms/Sets HURRCOR 1	12 Hours out	SMCR Staff	Phone/e-mail
Initial accountability/damage report	Landfall +24 hours	MAW G-3/G-1 via Chain of Cmnd	E-mail - Primary Phone - Alt
Accountability Report	Every 12 hours until 100% accountability of SMCR Marines	MAW G-3/G-1 via Chain of Cmnd	E-mail - Primary Phone - Alt
Reoccupation of I&I Site	I&I Determination	MAW G-3/G-1 via Chain of Cmnd	E-mail - Primary Phone - Alt

2. Situation Reports (SITREP). The following SITREP format is to be utilized for reports submitted IAW paragraph (1).

Situation Report Format

1. DTG of Report
2. Current Situation
 - a. Unit sending report
 - b. Loc of unit
 - c. HURRCOR 4,3,2,1 (Note if setting new HURRCOR)
 - d. List actions occurring (ex. I&I personnel evacuating or Arrived at Evacuation Location)
 - e. Damage Assessment (for Post event reporting)
3. Accountability
 - a. Current % of I&I Marines accounted for
 - b. Current % of SMCR Marines accounted for.
 - c. Special Situations concerning individual
4. Logistical Situation (To be used in event that personnel remain in a storm damaged area.)
 - a. Enter DOS of item as needed. (MRE, Water, Fuel, Batteries, etc)
3. 5. Commander's Comments

Communications Plan



1. Methods of Communication

a. Landline phone

- (1) Collect calls
- (2) DSN calls
- (3) NAS Atlanta toll free line
1-888-436-2246 (then 5 + extension)

b. Cell phone

c. Satellite Phone

d. UHF radio

e. Internet

- (1) Email
- (2) Marine Online Website (Commander's Message feature)
- (3) <http://www.mfr.usmc.mil/4thmaw/mag42/detc>

2. Important Phone numbers

a. Command Element (cell phones)

(1) LtCol Ostrowski/CO	817-357-2775
(2) Maj Mantzel/XO	678-350-4279
(3) Maj Meehan/Ops	678-334-1260
(4) Maj Haase/MO	678-333-8579
(5) Sgt Maj Sprague	678-332-6527

b. RSOI

(1) New Orleans	504-678-3115/3130
(2) Atlanta	678-655-6447/6279

c. MAG-42

(1) Group Duty Officer	678-655-6425
(2) HMLA-773 Operations	678-655-6078

d. Airfields

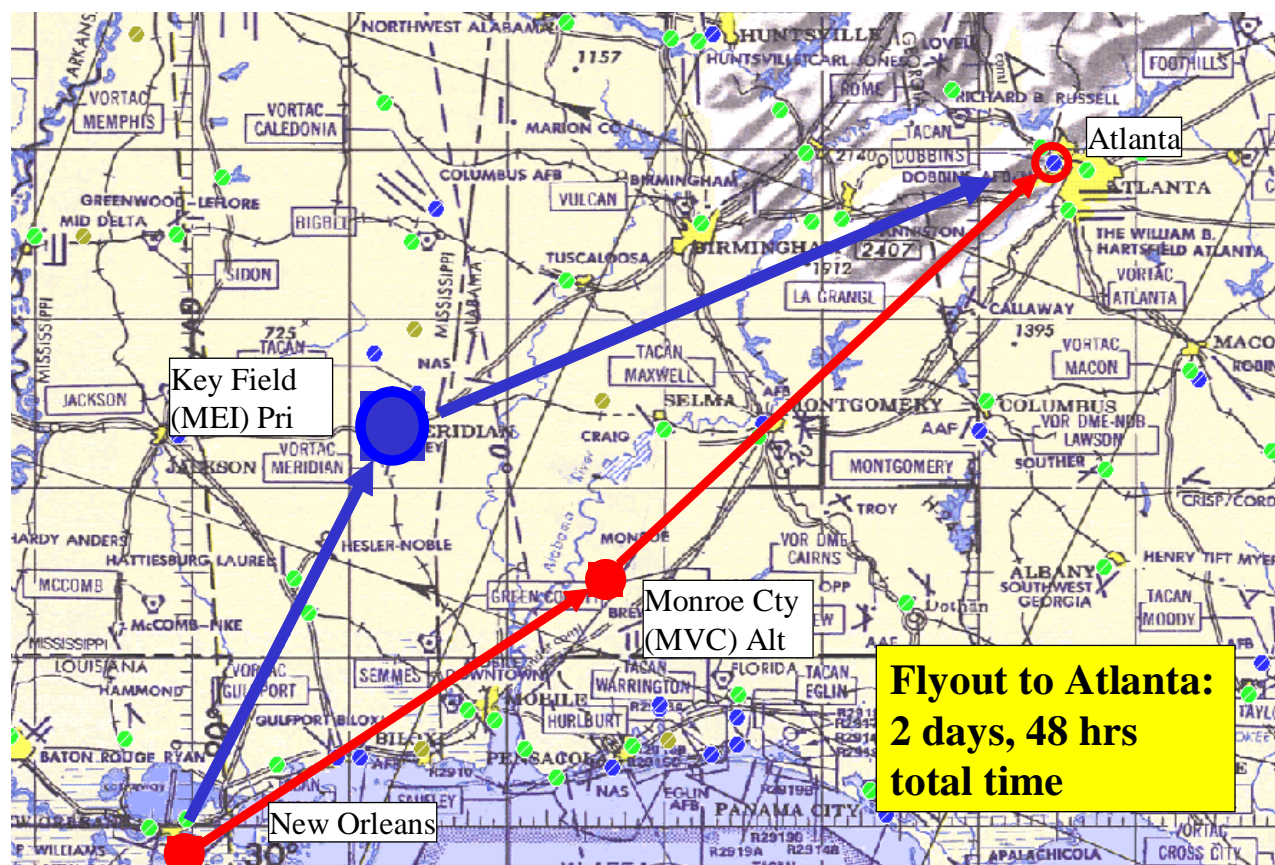
(1) NAS Meridian Base Operations	601-679-2470/2505
(2) Meridian Key Field	
(a) Air National Guard Ops	601-484-9734
Cmd Post	601-484-9714/9715
(b) Meridian Avn (fuel)	601-693-7282
(3) Monroeville Avn (Monroe, AL)	251-575-4235
After hours	251-743-2024
(4) Greenwood Avn (Greenwood, MS)	662-455-3000
After hours	662-455-5616

e. NAS JRB New Orleans

(1) Emergency Operations Center	504-678-9881
(2) LTCMDR Ready (DWO)	
Cell	504-628-4936
Blackberry Direct Connect	146-223-5373
(3) Sat Phone 1	254-387-1765
(4) Sat Phone 2	254-387-1746
(5) 3/23 remain behind element	504-610-5022

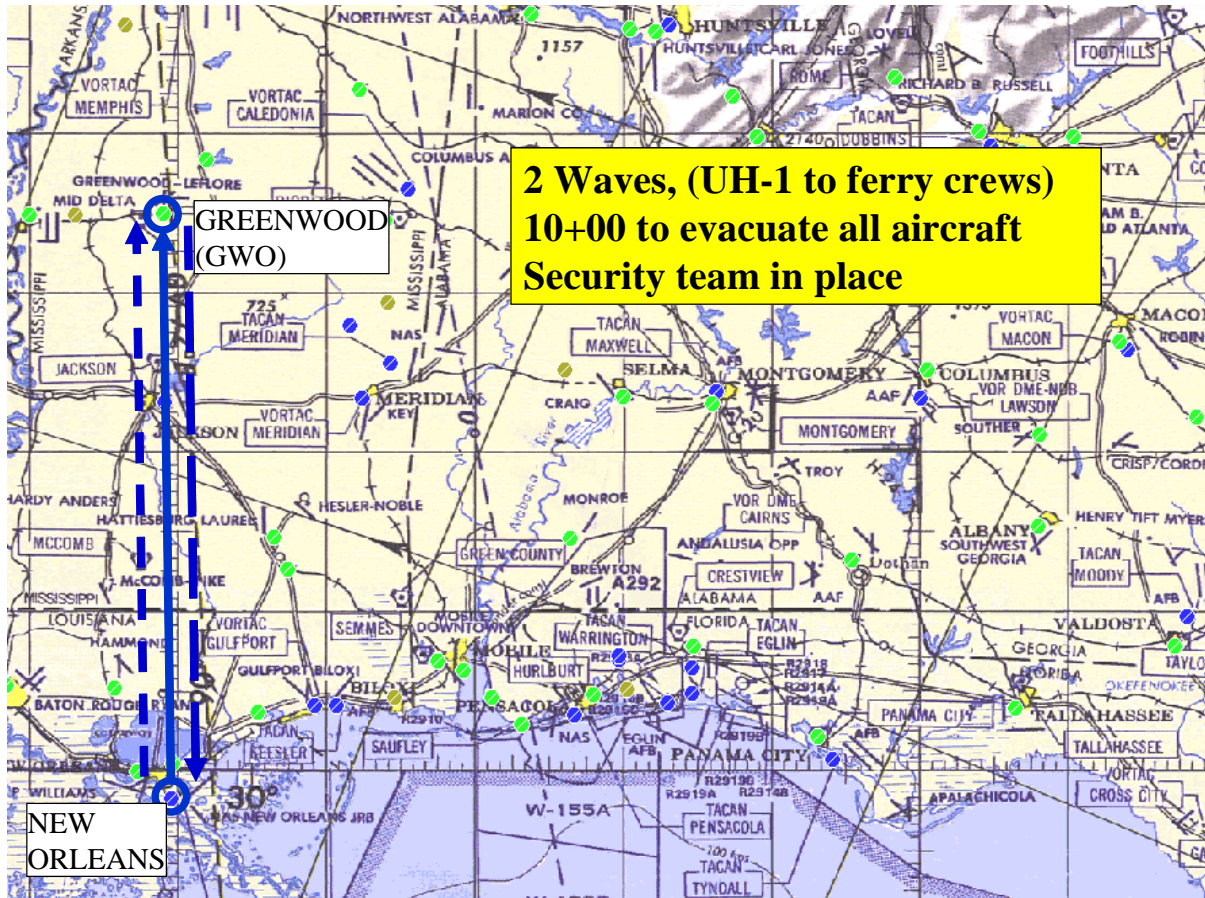
APPENDIX 7 TO ANNEX C TO HURRICANE EVACUATION/CONINUITY OF
OPERATIONS PLAN (COOP) FOR MAG-42 DET C dtd 1 Jun 2006
OPERATIONS OVERLAY (CONTINGENCIES)

Contingency 1



	H-96	H-95	H-94	H-93	H-92	H-91	H-90	H-89	H-88	H-87	H-86	H-85	H-84
Flyout wave 1, day 1													
3xAH - NOLA	Brief	NBG - MEI	refuel	MEI - NCQ							Comm air ATL- MSY		
3xUH - NOLA	Brief	NBG - MEI	refuel	MEI - NCQ							Comm air ATL- MSY		
Flyout wave 2, day 2													
	H-72	H-71	H-70	H-69	H-68	H-67	H-66	H-65	H-64	H-63	H-62	H-61	H-60
3xAH - NOLA	Brief	NBG - MEI	refuel	MEI - NCQ							Comm air ATL- MSY		
1xUH - NOLA	Brief	NBG - MEI	refuel	MEI - NCQ							Comm air ATL- MSY		

Contingency 2



	H-72	H-71	H-70	H-69	H-68	H-67	H-66	H-65	H-64	H-63	H-62	H-61	H-60
3xAH - NOLA	Brief		NBG-GWO										
2xUH - NOLA	Brief		NBG-GWO										
1xUH - NOLA	Brief		NBG-GWO			GWO-NBG			NBG-GWO				
3xAH - NOLA									NBG-GWO				
1xUH - NOLA									NBG-GWO				
2xVans, 1xSedan			Security Team									Vans to Belle Chasse	